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17th felasa congress

SPONSORSHIP & EXHIBITION PROSPECTUS

June 7–10, 2027

Cologne, Germany

INNOVATION, ETHICS, AND THE 3RS IN A CHANGING WORLD



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Programme Highlights

After the success of FELASA 2025 in Athens, we are thrilled to invite you to FELASA 2027 in Cologne, Germany - a city rich in history, innovation, and scientific excellence.

This year's host is GV-SOLAS, the German Society for Laboratory Animal Science, and the Congress will revolve around the central theme: "Innovation, Ethics, and the 3Rs in a Changing World"

The theme will be explored through several dedicated streams:

- Innovation in Animal Care
- Innovation in Experimental Design
- Severity assessment in animal-based research (AI Supported and Machine Learning)
- Communication & Transparency
- Culture of care and education
- Refining Training and Professional Development
- Ethics in Laboratory Animal Science
- The future of laboratory animal science facilities and sustainability
- 3R update

The following workshops are planned as a first glimpse of upcoming events at the university facilities in Cologne, Bonn, and Aachen:

- FELASA trainer workshop severity assessment
- Microsurgery
- Handling of farm animals in the context of LAS
- Transponder implantation in large animals
- Semi-automated mouse/rat grimace scale with a computer system (AI and Machine Learning)

AFTER WORK...

Immerse yourself in the City of Cologne, the largest city of the German western state of North Rhine-Westphalia. The city's medieval catholic Cologne cathedral is the third-tallest church and tallest cathedral in the world. Cologne is a major cultural center for the Rhineland; it hosts more than 30 museums and hundreds of galleries. Connect with attendees and fellow industry representatives during the exciting social programme in the heart of Cologne.



More details to come on the FELASA website: www.felasacongress.eu

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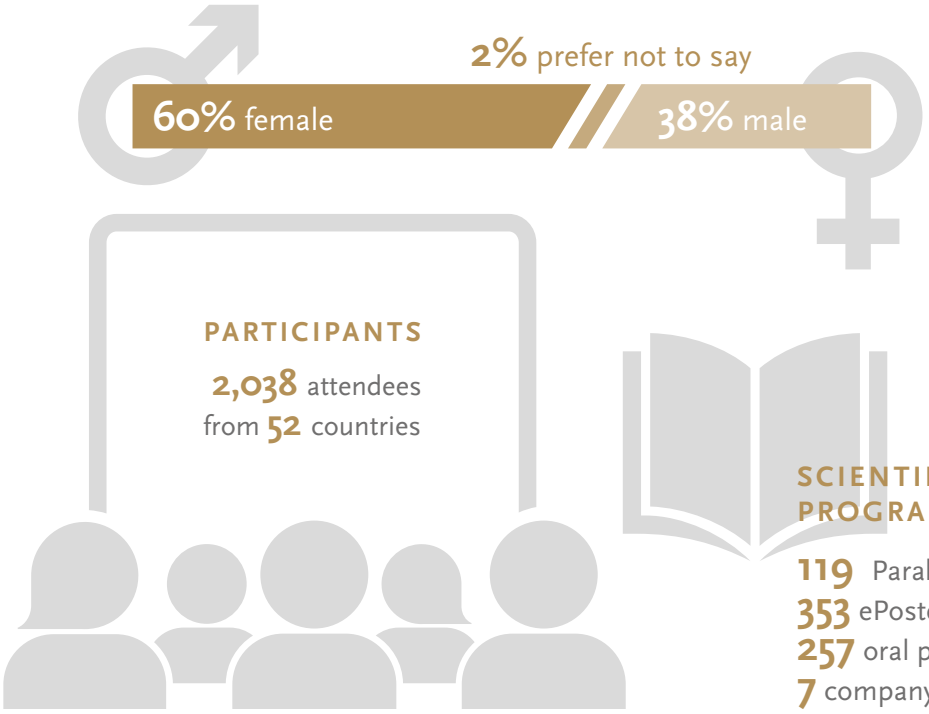
About FELASA

FELASA, the Federation of European Laboratory Animal Science Associations, represents common interests in the furtherance of all aspects of laboratory animal science (LAS) in Europe and beyond. FELASA puts the 3Rs of Laboratory Animal Science, Replacement, Reduction and Refinement centre stage. FELASA advocates responsible scientific conduct with animals in the life sciences with particular emphasis on ensuring animal welfare.

FELASA 2027 - 17th FELASA Congress

The FELASA congresses are some of the leading worldwide events on Laboratory Animal Science and a unique opportunity to reach out to some of the most proactive and influential professionals in the industry. The congress and exhibition, held every 2-3 years, attract not only committed and enthusiastic delegates from all over the world as well as those interested in new scientific and practical developments in their field, but also policy makers.

What happened at FELASA 2025 in Greece?



TOP 10 COUNTRIES

1. Germany
2. United Kingdom
3. France
4. Netherlands
5. Denmark
6. Switzerland
7. Sweden
8. Belgium
9. Italy
10. Austria/US

SCIENTIFIC PROGRAMME

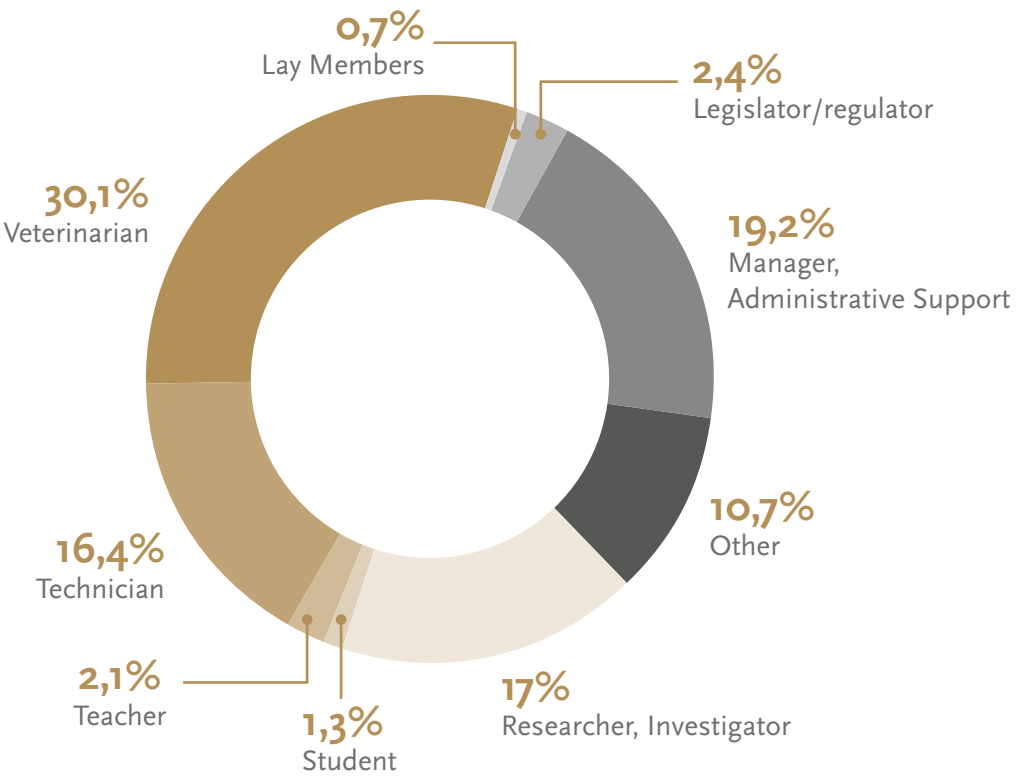
119 Parallel Sessions (incl. 40 ePoster sessions)
353 ePosters presented
257 oral presentations
7 company workshops

We are pleased to invite you to sponsor and/or exhibit at this congress. We have developed an attractive range of packages in order to provide sponsors optimal visibility and opportunities to meet and greet, and to discuss business opportunities with participants.

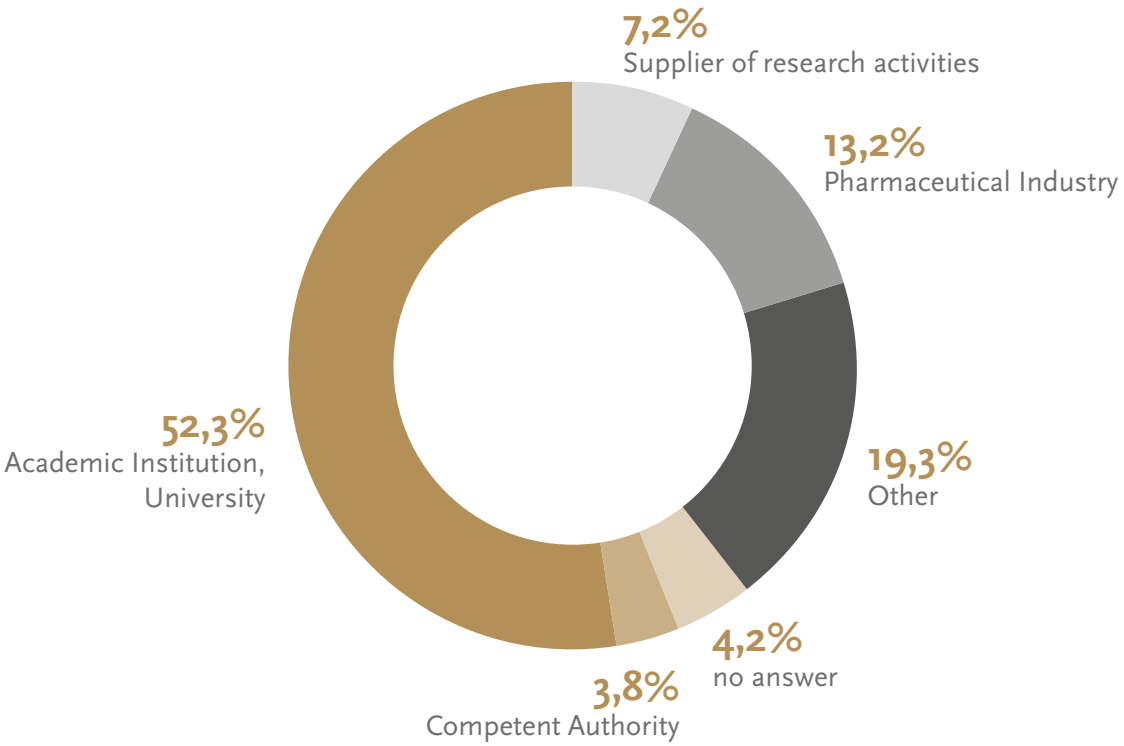
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Felasa 2025 - Delegate Position



Felasa 2025 - Domain of Activity



WE LOOK FORWARD TO WELCOMING YOU IN COLOGNE.

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Why should you participate in FELASA 2027?

THE KEY BENEFITS TO YOU

Create a positive and lasting impression in the market place

Network with key opinion leaders, lab animal experts, research scientists and pathologists from a wide variety of organizations

Build and develop relationships with purchasing influencers and senior decision makers – both current clients and new prospects

Reach more than 2,000 professionals from 52 countries in a cost-effective manner, with the visibility and awareness that you demand

KEY BENEFITS

Educate qualified professionals about your products through scheduled presentations

A wide range of exhibition and sponsorship choices designed to suit every budget, offering you high value and flexibility

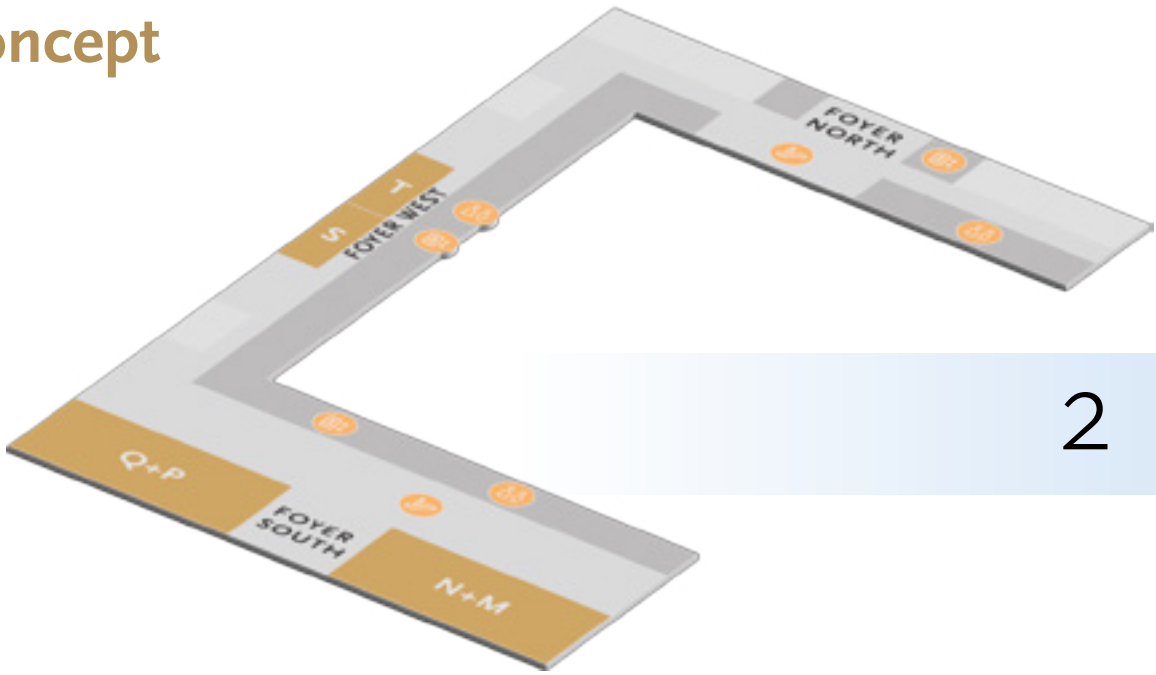
Exhibit the state of the art technology with your products and services to hundreds of delegates in an interactive environment

The ideal platform to launch new products and services in a high-profile venue, and connect with a highly engaged and loyal international audience

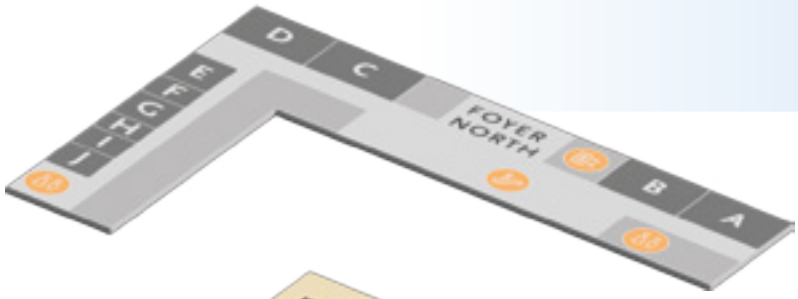
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Venue Concept



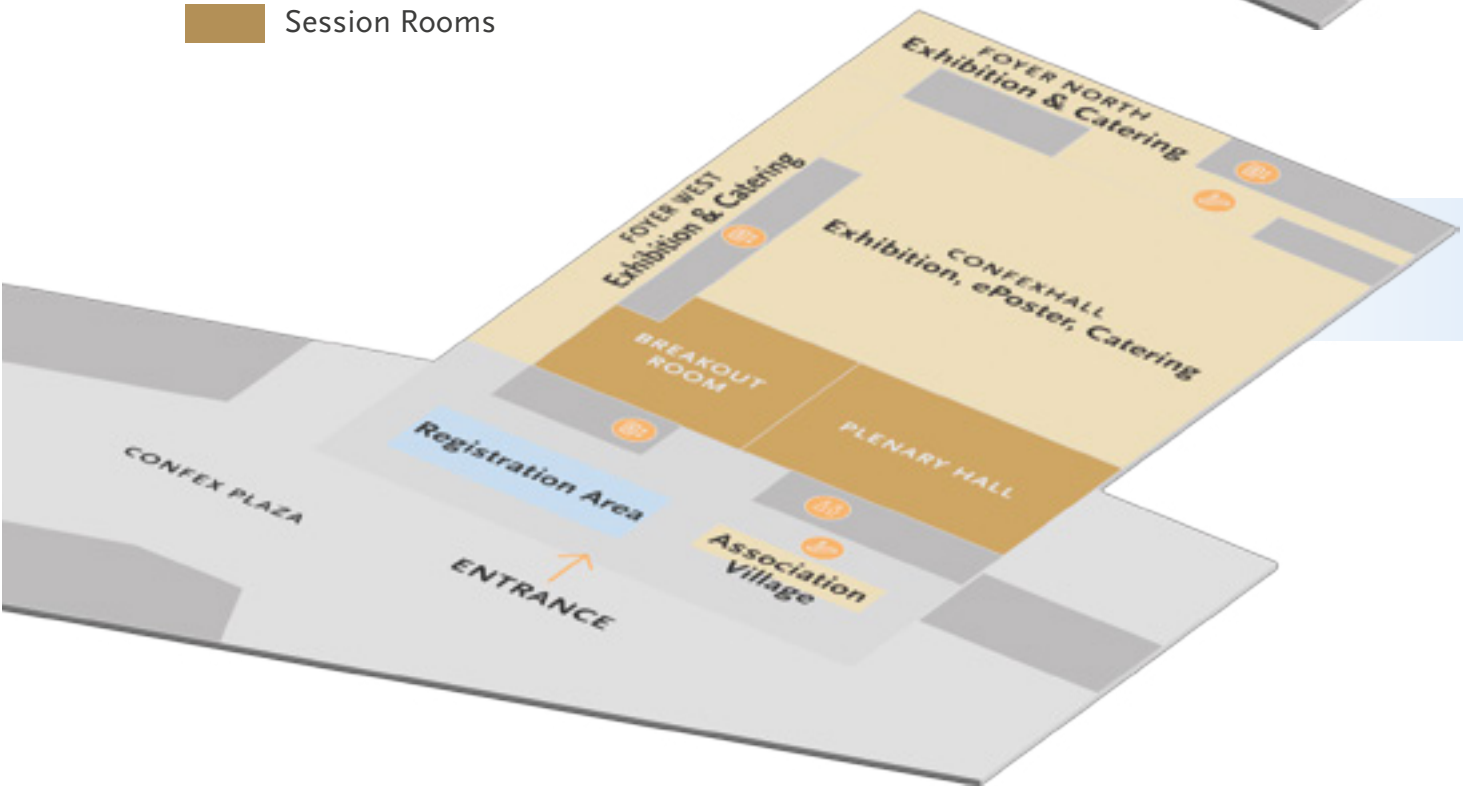
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Legend to Floorplans

- Meeting Rooms
- Session Rooms



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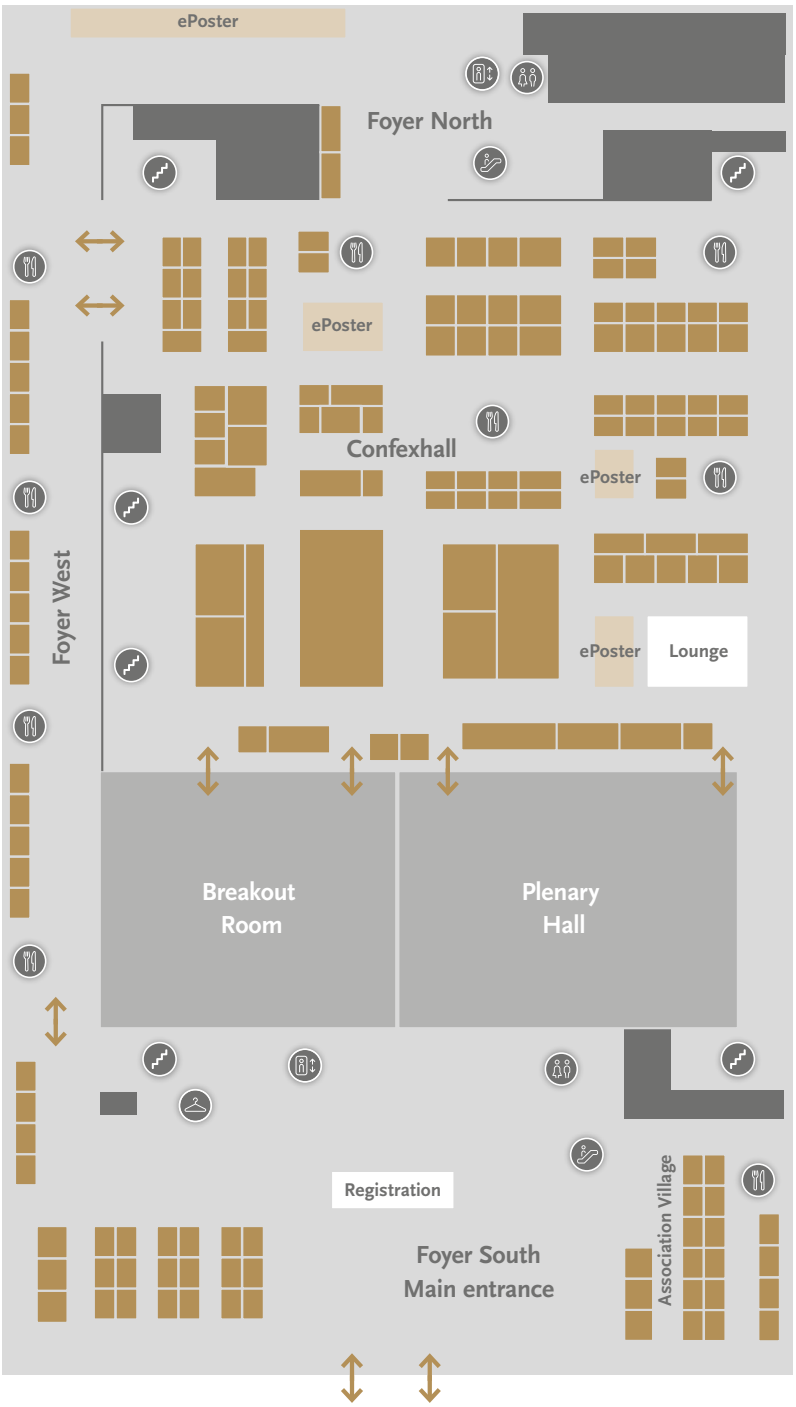
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Preliminary Exhibition Concept

Kindly note that these are the floor plans as of November 2025 and they are subject to change as the booth allocation and the planning progress.

GROUND FLOOR



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Sponsorship Package Benefits

Refer to the section below for more details on space allocation and priority rights.

Items	Gold Sponsor € 30.000	Silver Sponsor € 24.000	Bronze Sponsor € 18.800
Priority choice exhibition area	✓	✓	✓
Exhibition space *and standard power supply*	16 sqm	12 sqm	9 sqm
Full delegate registrations *with access to scientific lectures*	5	4	3
Congress Evening tickets	3	2	1
Company workshop 1h	✓	–	–
Acknowledgement in all pre-congress and congress publications	✓	✓	✓
Company logo with a hyperlink on the congress website	✓	✓	✓
Enhanced company profile in the congress app	✓	✓	✓
Full page Advertisement in the digital final programme	1	1	–
Half Page Advertisement in the digital final programme	–	–	1
Full page Advertisement in the digital book of abstracts	1	1	–
Half Page Advertisement in the digital book of abstracts	–	–	1
Push notification in the congress app	1	1	1
Rotating banner in the congress app	1	–	–
Acknowledgement at opening and closing ceremony	✓	–	–
Company logo displayed in the entrance hall	✓	✓	✓

Booth spaces are subject to availability and will be allocated according to FELASA application procedures and guidelines as outlined below.

Application Procedure and Guidelines

- Higher sponsoring levels have priority in exhibition booth selection and workshop time slot selection
- Applications within the same sponsoring level will be ranked according to the following criteria (in order): *total contribution (services booked as listed in this prospectus), date of application, receipt of payment*

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Exhibition

EXHIBITION SPACE 6 SQM – € 3,930

The exhibition package fee includes:

- Exhibition floor space
- Standard power supply
- Access to delegate WiFi
- 2 Full delegate registrations with access to scientific sessions
- Coffee breaks & lunch
- Cleaning of public areas and aisles
- Acknowledgement on the FELASA 2027 website

The exhibition package fee does NOT include:

- Partition walls
- Furniture
- Stand cleaning
- Carpet
- Anything that is not expressly listed under *"The exhibition package fee includes"*

These and more services can be ordered at an additional charge. Information will be available in the exhibitor manual.

CONFIRM YOUR BOOKING AND PAY* UNTIL 30 JUNE 2026 TO BENEFIT FROM A 10% REBATE!

*full payment must be received by 30 June, otherwise the rebate is not applicable, and the full exhibition package fee will be billed. The rebate does not apply to sponsorship items.



ADDITIONAL SQM OF EXHIBITION SPACE – € 655

Includes 1 full delegate registration with access to scientific sessions for every additional 3sqm of exhibition space purchased.

ADDITIONAL EXHIBITOR REGISTRATION – € 380

For the full duration of the congress.
Does not include access to scientific sessions.
Exhibitor registrations are non-transferable.
Day tickets will be available.

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Industry Session

COMPANY WORKSHOP – € 6,250

- 30 minutes preparation time, one hour company workshop which will be part of the congress programme
- Workshop allocation will be done according to sponsorship level, total contribution and payment receipt
- Content to be approved by FELASA 2027 Scientific Committee

The price includes:

- Room rental, standard AV equipment
- Promotion of the workshop on the congress webpage, final programme and congress app

COMPANY SPONSORED SESSION – € 3,150

- Sponsor of one of the sessions, which are part of the congress scientific programme
- Sponsor's logo on the congress webpage, final programme and congress app

SPONSORING OF "ORAL PRESENTATION IN 180 SECONDS" AND PRIZES – € 5,400

- The top 3 presentations will receive a monetary prize – please find the details below
- Acknowledgement of company in the final programme with logo and at the beginning of the session in the session room

Company sponsored session	€ 3,150
1st prize award	€ 1,000
2nd prize award	€ 750
3rd prize award	€ 500
TOTAL SPONSORSHIP	€ 5,400

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Congress Events

(if you are interested in exclusively sponsoring any of these events, please get in touch with us)

WELCOME RECEPTION – € 5,500

Sponsor's logo displayed at welcome reception (organized in the exhibition hall the first day of the congress)

- Sponsor's logo on the official website with a link to the sponsor's webpage
- Sponsor can place roll-up banners and other branded materials in the welcome reception area
- Sponsor's logo in the final programme
- Sponsor can distribute their own flags, napkins, etc. or place roll-up banners (to be approved by the organizer)

CONGRESS EVENING – € 10,000

- Sponsor's logo displayed on tickets and menu cards
- Sponsor can place roll-up banners at the gala dinner area
- Acknowledgement during the welcome speech

COFFEE BREAK – € 3,500 / 1 DAY

- Sponsor's logo displayed on coffee break tables
- Sponsor can distribute their own flags, napkins, etc. or place roll-up banners (to be approved by the organizer)

LUNCH – € 4,400 / 1 DAY

- Sponsor's logo displayed on tables
- Sponsor can distribute their own flags, napkins, etc. or place roll-up banners (to be approved by the organizer)

Congress Materials

BADGE LANYARDS – € 6,250

SOLD OUT

A lanyard with the sponsor's logo provided each participant (to be approved by the organizer) Production and costs are to be covered by the sponsor.

WATER BOTTLES – € 4,700

SOLD OUT

Water bottles will be offered to participants, provided by the sponsor and to be approved by the organizer (specifications apply). Production and costs are to be covered by the sponsor.

NOTEPADS – € 2,400

Sponsor's branded notepads will be offered to participants, provided by the sponsor and to be approved by the organizer.

PENS – € 2,400

Sponsor's branded pens will be offered to participants, provided by the sponsor and to be approved by the organizer.

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Advertising Opportunities

ADVERT IN THE DIGITAL FINAL PROGRAMME – € 1,500

The FELASA 2027 final programme will be available online on the congress website to view and to be downloaded as PDF (digital version only).

Advert in full colour
(210mm width x 297mm height; DIN A4)

ADVERT IN THE DIGITAL BOOK OF ABSTRACTS – € 1,800

The book of abstracts will be available online on the congress website to view and to be downloaded as PDF (digital version).

Advertisements in full colour (tech specs tbc.)

ADVERT IN THE POCKET PROGRAMME – € 2,300

Each delegate receives a copy of the pocket programme upon registration.

Half page advert printed in full colour
(105mm width x 74mm height; DIN A7)

20SEC. ADVERTISING VIDEO BEFORE EACH SESSION START

Your 20 seconds advertising video will be played during each break in the session location:

- Main session room (800 pax) – € 5,750 per day
- 2nd biggest room (540pax) – € 3,450 per day
- 3rd biggest room (362 pax) – € 2,300 per day

Meet & Greet

HOSPITALITY SUITE – PRICE UPON REQUEST

Private meeting room exclusively for the sponsor – valid for the whole duration of the congress, incl. basic equipment.

LET´S MEET ROOM – PRICE UPON REQUEST

Private meeting room exclusively for the sponsor – valid for a limited time (e.g. 1 hour)



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Mailings to all Registered Participants

LOGO IN A SPECIAL SPONSORS NEWSLETTER – € 1,200

ARTICLE IN A SPECIAL SPONSORS NEWSLETTER – € 4,600

The special sponsor newsletter will be sent out 4 to 2 weeks prior to the congress to the FELASA database (registered participants and attendees of previous meetings). Use this unique opportunity to inform the community what they can expect from your company during the congress. Content: 500 characters + picture + link
Expected number of recipients: >4.200 contacts

EXCLUSIVE!

BANNER IN THE ONLINE DELEGATE REGISTRATION APPLICATION – € 5,100 – *EXCLUSIVE!*

Gain visibility and be present from the opening of the online registration in autumn 2026 until the start of the congress with a banner including a hyperlink to your company's website on the "Thank You Page" of the online delegate registration application. All delegates registering for the congress will be directed to this page upon completion of the registration process. The "Thank you" page opens automatically. Furthermore, the banner will be incorporated in the automatic confirmation email sent out to all delegates after completion of the registration process.

EXCLUSIVE!

BANNER IN THE FINAL INFORMATION MAILING – € 5,750 – *EXCLUSIVE!*

Promote your company's onsite activities or spread your company's message to all registered delegates of FELASA 2027 in the final mailing prior to the congress – the main source of information for every delegate, which includes the QR code to print their badge onsite. Your company banner including a hyperlink will be displayed in the mailing sent out a few days before the start of FELASA 2027.

EXCLUSIVE!

INCLUDE YOUR BANNER AND A QUESTION IN THE FEEDBACK SURVEY – € 3,450 – *EXCLUSIVE!*

Add your banner to the FELASA 2027 feedback survey, which will be sent to all attendees after the congress. The banner can be linked to your company website.

New: add one question to the survey. Questions can be submitted in different formats (multiple choice, free text or rating questions) and are subject to approval by FELASA. Anonymous results of the submitted questions will be provided. Response rate 2025: 56% (1.151 people).

SOCIAL MEDIA POST – 1 POST € 1,600 / 3 POSTS € 3,100*

FELASA is very active on LinkedIn with 2.670 followers as of November 2025, and we would be happy to share our platform for you to reach our delegates on this medium.

Posts will be published on LinkedIn and we also give you the option to increase your presence by sharing 3 posts over a specific period (e.g. once every two weeks) to increase visibility and impact.

ENHANCED PRESENCE ON THE FELASA WEBSITE – € 580

All exhibitors will be listed on the the FELASA CONGRESS WEBSITE. Enhance this entry to also feature your company logo with a hyperlink to a 100-word company description and a link to your company website.

FOR ANY BOOKINGS, THE FELASA 2027 SPONSORSHIP & EXHIBITION – PARTICIPATION TERMS & CONDITIONS APPLY.

More details to come on the FELASA website: www.felasacongress.eu

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Onsite Branding Opportunities

ENHANCE YOUR CORPORATE VISIBILITY DURING THE CONGRESS

EXCLUSIVE!

SITTING CUBES
20 CUBES – € 2,000*
100 CUBES – € 8,850 – EXCLUSIVE!

Placed in the exhibition hall, ePoster area, entrance hall. Top and 2 sides reserved for FELASA, 2 sides branded by the sponsor – design to be approved by the organizer.

**limited to max. 5 sponsors*

CHARGE BOXES
1 CHARGE BOX – € 3,550
4 CHARGE BOXES – € 12,300

Charge Boxes allow delegates to charge their mobile phone during congress times. The boxes will be placed in prominent congress areas and all sides can be designed by the sponsor with their company's advertisements increasing your visibility at the congress. Additionally, a note to the sponsor will be made in all publications regarding the charge boxes.

EXTERNAL BRANDING OF CONFEX OUTDOOR AREA (PLAZA) – € 4,900

SOLD OUT

Make a bold first impression at one of the most [illegible] locations of the congress: the Plaza, where the Welcome Reception will take place. Delegates arrive via the main staircase, your branding on the external elevator will be the first thing they see, ensuring immediate visibility.

Display Format: 490 cm (W) × 490 cm (H)
Material: PVC mesh vinyl
Print Data: supplied by the sponsor









ESCALATOR BRANDING (GLASS SEGMENTS) – € 350 PER SEGMENT

This escalator is located in the Registration area, right next to the Association Village, and guides delegates up to the session rooms on the 2nd floor, offering a prime opportunity to showcase your brand.

Format: 150 cm (W) × 71 cm (H) per segment
Material: Self-adhesive film, single-sided (facing outside), grey backing
Print Data: supplied by the sponsor

TEXTILE BANNER WITH ALUMINIUM FRAME – € 4,600 PER BANNER

Located prominently in the registration area, the main entrance point of the congress, this high-visibility banner ensures your brand is seen by every delegate as they arrive.

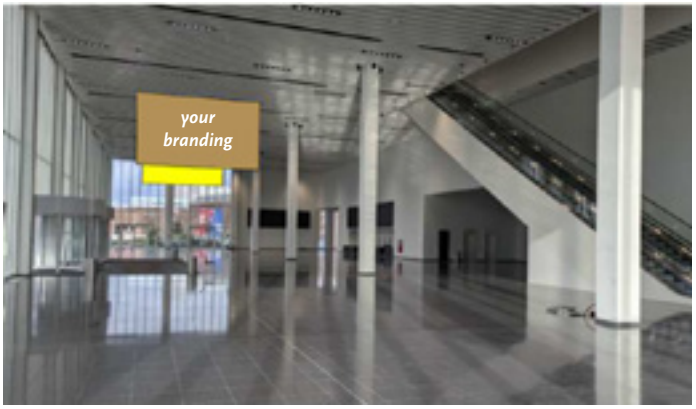
Format: 500 cm (W) × 300 cm (H)
Material: Textile print, double-sided
Print Data: supplied by the sponsor

FLOOR GRAPHICS – € 300 PER GRAPHIC

Floor graphics can be positioned in the foyers, putting your brand directly in the path of every delegate.

Format: 100 cm (W) × 100 cm (H)
Material: UV digital print on high-quality film with protective laminate
Print Data: supplied by the sponsor







WHEEL OF FORTUNE – € 580 PER BRANDED SEGMENT (1 SEGMENT = 1 WIN); LIMITED TO 2 SEGMENTS PER COMPANY

Companies can sponsor a segment of the Wheel of Fortune, where participants spin to win exciting prizes.

- Sponsors are required to provide 100 promotional items, such as water bottles, coffee mugs, or other company give-aways.
- Winners will receive vouchers to claim their prizes at the sponsor's booth.
- The wheel will be available during min. one coffee break per day, offering sponsors a fun way to engage with delegates.

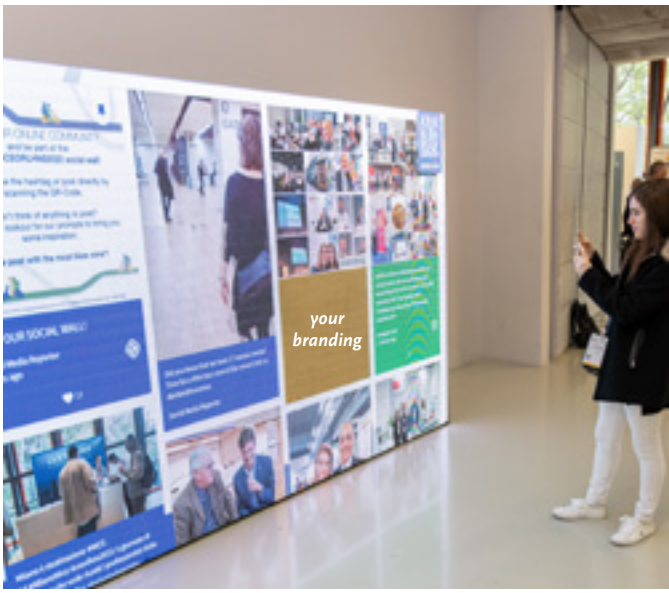


SOCIAL WALL POSTING – € 1,600 PER POSTING

The social wall encourages delegates to share and post congress impressions on their personal social media channels using the official FELASA congress hashtags. Posts will be shown on a LED wall in a prominent area of the congress venue.

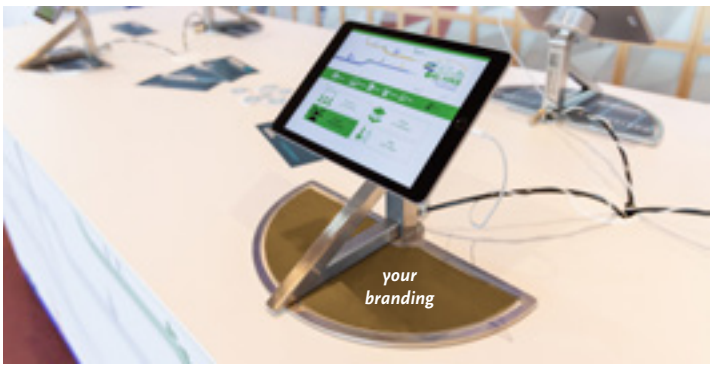
Your content can feature a short text, 1 image and 1 hyperlink, along with our relevant congress hashtags. Your content will rotate continuously every 10-15 posts, ensuring consistent visibility in a prominent location.

Note: any other non-purchased commercial content will be deleted by the administrator of the social wall.



BRANDING OF ePOSTER AREA – € 3,150 PERSONALISE THE ePOSTER AREAS WITH YOUR COMPANY'S LOGO.

The areas will be equipped with big standing terminals as shown below, as well as 10 smaller ePoster stations which attendees can browse individually throughout the whole congress. All stations will be used during several coffee breaks for ePoster sessions; therefore, this is a prominent way to increase your brand awareness.





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Virtual Platform

The virtual platform will be accessible for all registered delegates of FELASA 2027. They can follow the live stream from the plenary hall or watch selected on-demand content.

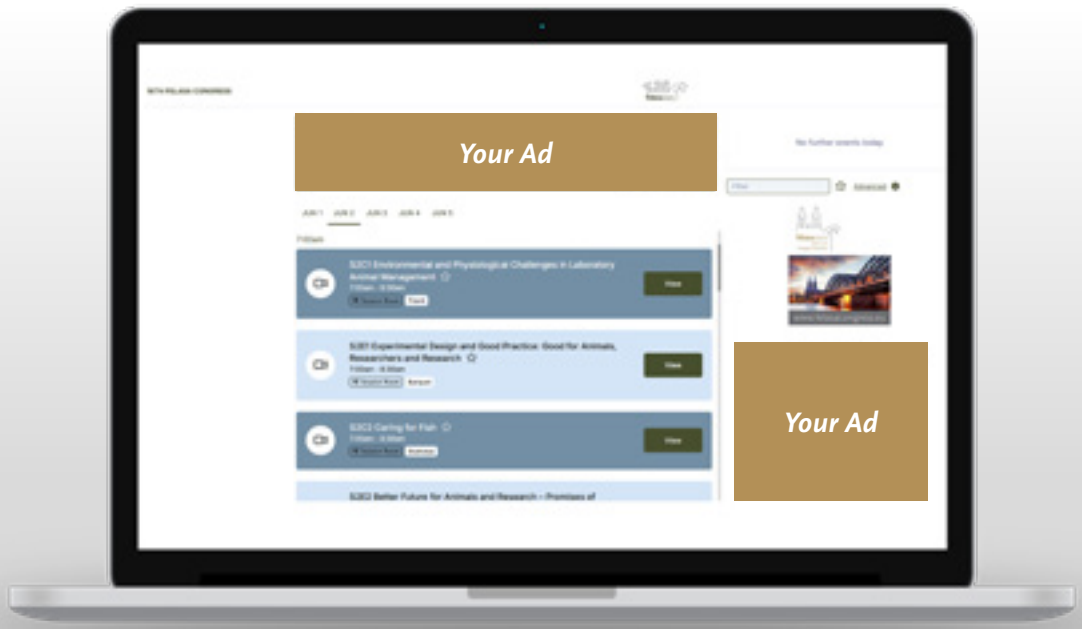
ADVERTISEMENT ON THE SCIENTIFIC PROGRAMME TIMELINE – € 2,300 PER DAY

Promote your company's activities or spread your company's message with an advertisement in a prominent spot right next to the Scientific Programme Timeline.

SLIDER ON THE VIRTUAL CONGRESS PLATFORM – € 3,350 PER DAY

Your company banner will be displayed in a loop on the main page of the FELASA 2027 congress platform.

- Banner provided by your company
- Possibility to link to your company website
- Limited to max. 5 sponsors



More details to come on the FELASA website: www.felasacongress.eu

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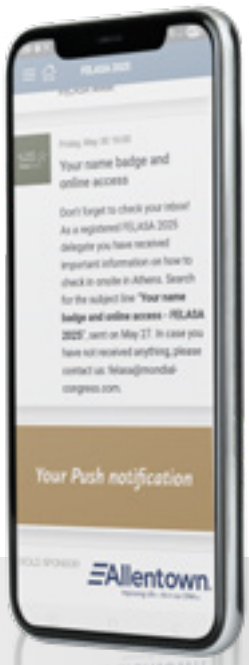
Congress App

DOWNLOAD STATISTICS OF 2025
1583 downloads (951 iOS, 632 Android)
628 questions asked during session Q&A

MESSAGES OR PUSH NOTIFICATIONS – € 2,300 *PER ITEM*

Inform your delegates about important news they need to know. The app indicates new messages using a red bubble in the Newsboard menu. The app supports two different kinds of messages:

- **Push notifications** with a maximum length of 200 characters - rich text and formatting are not supported. A push notification is sent to the device's operating system (Android and iOS) and will appear even if the app is currently not in use. The app saves a copy of the push notification in the app's Newsboard.
- **Long messages** can be of unlimited length. The text can be formatted and include images, hyperlinks and links to videos. Long messages are not sent to the operating system, they appear in the app's newsboard menu only.





APP BANNER – € 2,400

A banner can be shown at the top or at the bottom (see image) of selected pages of the app. Please note that ad banners reduce the useable size of the app.

Additional options for banners are:

- Single banner or rotating banners (i.e. change every 5 seconds)
- Banners can have an optional target (link to a website or a session or an exhibitor profile in the app)

File format: a single graphic file in PNG format, 1667 x 292 pixels, the background should be a single-color or transparent

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FULL SCREEN AD – € 5,750

The full screen ad is shown each day at the first opening of the app, it will be displayed for 5 seconds and then closed for participants to access the app functions. Ads can have an optional target (link to a website or a session or an exhibitor profile in the app)

File format: a single graphic file in PNG format, 2732 x 2732 pixels



ENHANCED SPONSOR AND EXHIBITOR PROFILE – € 750

All Sponsors and Exhibitors will be listed with their company name in the Congress App. Gain extra visibility and add information such as your company logo, a link to your website, company address, contact information and company description. Upgrade your company profile with additional promotional videos and PDF documents.

More details to come on the FELASA website: www.felasacongress.eu

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General Information

APPLICATION PROCEDURE AND GUIDELINES

The exhibition & sponsorship application will start on Tuesday, 16 December 2025 at 14:00 (CET) and will be conducted in 2 phases:

Application must be submitted and will only be accepted via the online application.

Submission of an application does not guarantee sponsorship item availability nor exhibition space, size or location. By submitting the online application, companies agree to the terms and conditions, payment conditions and cancellation policy and fees outlined in this prospectus, the booking is legally binding upon submission. The prices are listed without VAT, taxes and applicable legal fees.

Phase 1: Priority Booking for Sponsors (Gold, Silver, Bronze Packages)
Booking period: 16 December 2025 until 20 January 2026
During this period sponsors can confirm their sponsorship package, book exhibition space; and select additional sponsorship items.

Booth allocation of Sponsors
Sponsors will be allocated on an individual basis in February 2026. The allocation will be determined based on total contribution, sponsorship package, and order of application within this period. Sponsors will be contacted individually to choose their preferred booth location. Sponsorship requests received after this period will not benefit from priority allocation.

Phase 2: Exhibitors (Companies without a Sponsorship Package)
Booking period: Opens Tuesday, 3 March 2026, 14:00 (CET)
Exhibitors (without a sponsorship package) can select their preferred booth location via the online floor plan during the application process.
Booth allocations are confirmed on a first-come, first-served basis and are subject to availability. A booking is considered confirmed only once full payment has been received; until then, it will be treated as a preliminary reservation and will be released if payment is not received within the payment terms (see payment conditions).

FELASA reserves the right to modify booth locations for the overall benefit of the congress.
Cancellation of sponsorship package or decreasing the space of your booth may result in a change of location on the floor plan.

ALLOCATION OF SPONSORSHIP ITEMS

First sponsorship and exhibition application deadline: **Tuesday, 30 June 2026.**

Allocation of sponsorship items will start after the first deadline and will be based on total contribution (of booked services as listed in this industry prospectus), date of application and payment of the first deposit. After Tuesday, 30 June 2026, all sponsors/exhibitor's requests will be treated on a "first come, first served" basis and will be considered upon availability.

It is understood that sponsors and exhibitors must not schedule events which collide with the official congress programme. Any signed agreement shall remain in full force and effect in case of merger or acquisition of the contracting company.

PAYMENT CONDITIONS

Payment terms are net 30 days from the invoice issue date. All payments must be made in euros (€).

Construction of the stand at FELASA 2027 will only be permitted once full payment has been received by Mondial Congress & Events within the stated deadline. If payment is not received within the specified terms, the organizer reserves the right to relocate the exhibitor's assigned booth space.

CANCELLATION POLICY & FEES

Cancellations or changes on exhibition and any sponsorship booking must be made in writing to Mondial Congress & Events.
Downsizing the booth or change on sponsorship booking without penalties is only possible until **Tuesday, 30 June 2026**. After the deadline, cancellation fees below will apply. **Downsizing your booth space or cancellation of your sponsorship package may result in a change of your location on the floor plan.**

If booking is cancelled between **Tuesday, 30 June 2026** and Tuesday, 19 January 2027, 50% of total cost will be retained.
If booking is cancelled **later than Tuesday, 19 January 2027,** 100% of total costs will be retained.

felasa2027
17th felasa congress

Participation Terms & Conditions for Sponsorship & Exhibition | FELASA 07.-10.06.2027

Terms and Conditions Exhibition

1. Application for Exhibition: In order to be considered for Exhibition, the Online Exhibition Application must be filled in on time. However, mailing or delivering the Application Form for Exhibition to the Management Company via Email does not constitute a formal agreement that the Exhibitor will be admitted to participate. Contractual conditions are constituted only after the Management Company has sent written confirmation of acceptance to the Exhibitor. **In case of acceptance, Exhibitor will be bound by the Terms and Conditions listed in the Online Exhibition Application for Exhibition.** The Management Company reserves the right to refuse any application to exhibit/sponsor without giving cause. Exhibition space and sponsorship items are allotted according to the terms and conditions as listed in the Industry Dossier. The Management Company reserves the right to change the placement of selected booths if deemed necessary. Furthermore, any reservation made without payment will automatically expire if payment is not received within 30 days of the issue date of the invoice. Any company which disobeys the directives of the Management Company may be excluded from the exhibition with immediate effect by the Management Company. Such companies are liable for the whole rental sum, for the registration fee(s) and for all incidental expenses including all applicable taxes. All oral agreements, special permissions and special arrangements are valid only upon receipt of written confirmation.

2. Obligations and Rights of the Sponsors & Exhibitor: The booths may only be used for exhibiting and advertising the Exhibitor's own products, materials or services as described in the Online Exhibition Application, but not for the sale of any products. Advertising materials may be distributed only within the confines of the booth. Any kind of promotion outside the respective exhibition space is forbidden (such as Working Acts, distributing flyers etc.). The partial or complete subleasing or otherwise relinquishing of a booth to a third party, as well as private agreements for switching booths or floor space between two exhibitors is prohibited. The Management Company reserves the right to enter any booth at any time. Booths need to be occupied during exhibition hours. The exhibition halls are only accessible during regular opening hours. Prior written permission from the Management Company is required for hosting advertising lectures, advertising films or slide projections at the booth. It is strictly forbidden for companies which are not exhibitors to advertise in the exhibition hall or in the entrances to the exhibition hall in any way.

3. Obligations and Rights of Management Company: The Management Company reserves the right to revise the time and location of the exhibition, to shorten the duration of the exhibition and to cancel the exhibition altogether. Any change regarding the exhibition's time and duration neither entitles the exhibitor to cancel the contract nor to request a fee reduction or to put forward a claim to damages incurred by these changes.

4. Liability Insurance: The Organiser provides general guard service and third party insurance at the Congress site. Equipment and all related display materials installed by exhibitors are not insured by the Organiser, and they will under no circumstances be liable for any loss, damage or destruction caused to equipment, goods or property belonging to exhibitors. The Exhibitor agrees to be responsible for his property and person and for the property and persons of his employees and agents and for any third party who may visit his space through full and comprehensive insurance, and shall hold harmless the Organiser for any and all damage claims arising from theft and those perils usually covered by a fire and extended-coverage policy.

5. Set-up of booths: To ensure a smooth exhibition built up, Exhibitors must obey all directives and instructions of the Management Company regarding the use of booths, their decoration, the use of self-designed and self-constructed booths, the fitting and furnishings of the booths and health & safety guidelines. Before setting up their booths/displays/installations, Exhibitors must first contact the Management Company and reconfirm placement of the booth as well as inform themselves of any special regulations relating to their booth. The maximum building heights are outlined in the exhibitor manual, building booths higher than the maximum building height is only permissible with explicit written consent by the Managing Company. Written permission also needs to be obtained for any changes in the size or structure of the floor space, or for any changes to the rented objects. Booths must be set up and completed during the timeframe designated. The Organiser reserves the right to relocate booths if deemed necessary for the overall benefit of the congress. An Exhibitor or advertising company contracted by the Exhibitor who wishes to set up a booth or exhibit of their own design and construction must first submit sketches and plans with a statement of colour schemes of such a booth or exhibit to the Management Company. The Management Company reserves the right to demand changes in such booths or exhibits should safety regulations, technical requirements, or the responsibility of preserving or obtaining the best possible overall image for the exhibition, as judged by the Management Company, so require. The side and back walls of all stands should be finished on the outside as well as the inside. Exhibitors must avoid obstructing the view of or access to neighbouring booths. Special care must be taken to avoid the use of lights or spotlights that may annoy visitors or neighbouring booths. Should an exhibitor not follow the directives of the Management Company or not carry out such directives punctually, the Management Company reserves the right to take the necessary steps at the cost of the Exhibitor. The Management Company reserves the right to close or obstruct unused entrances or exits to the exhibition rooms and the right to direct the Exhibitor to another space in the exhibition hall if necessary even if this directive conflicts with previous written agreements. Management Company also reserves the right to rent floor space of a booth not finished on time to another applicant. In such a case, the Exhibitor is responsible for all costs arising from cancellation.

6. Maintenance of booths and exhibition area: Exhibitors are responsible for the proper care of the floors, walls, staircases and storage rooms as well as the hired booths and furnishings. Hired booths and furnishings must be returned in an orderly condition and in an orderly way. To avoid scratches and furrows on floors as the result of sliding heavy packing cases, exhibitors are required to use protective coverings. Exhibitors and their shipping agents, on specific orders from the exhibitor, must take special care when transporting heavy packing cases and heavy loads. Exhibitors who wish to display extra heavy exhibits demanding special supports or foundations must request prior permission specifically in this matter from the Management Company. It is not permitted to drive nails or hooks into the walls of the exhibition hall, to install electric wiring or to cut or drill holes in the walls of the rented booths. Empty containers and packing materials must be disposed of at the exhibitor's cost before the start of the exhibition; clea-

ning the booth is the Exhibitor's responsibility. No part of an exhibition booth may be suspended from the ceiling. No part of an exhibit or of the booth's structure may protrude beyond the allotted area on any side. No signboards may protrude beyond the booth's walls. Decorating materials and wallpaper used by the exhibitor must be fire-proof. Prior to use, written proof of this fact must be presented to the Management Company. Police regulations, fire regulations and other official regulations must be observed at all times, also during the construction and dismantling of the exhibits.

7. Electrical Installations/Power Consumption: Standard electrical access for the booth is included in the exhibition package. Any additional electrical requirements beyond the standard access, including higher wattage or special installations, must be ordered by the Exhibitor through the electricity supplier appointed by the Management Company and will be invoiced separately. All electrical installations within the booth must be carried out by the appointed electrician. The Management Company is not responsible for any losses or damage which may occur from interruptions, defects, or fluctuations in the electrical power supply.

8. Dismantling of booths: The Exhibitor must dismantle the booth within the allotted time and return hired furnishings on time. Upon leaving, the Exhibitor must clear the booth area and clean the floor. Stored materials, empty containers and packing materials must be disposed of. Items for which the Exhibitor has made no arrangements regarding removal and storage at his/her cost and which are left behind become the property of the Management Company, and no reimbursement will be made for such items. The Management Company can demand that Exhibitors restore the exhibition area to the original condition at the Exhibitor's expense. If the Exhibitor does not dismantle and clear away his/her exhibit in a timely manner, these items will be removed by the Management Company at the Exhibitor's cost. The Exhibitor is liable for the actual cost incurred by the Management Company for such removals of abandoned exhibits. Rented Items which were originally accepted as satisfactory for rental by the exhibitor are to be returned undamaged and in satisfactory condition. All rented items are considered to be in satisfactory condition unless a written notation signed by the Management Company is made at the time of rental. Exhibitors must bear the costs of repairs to damaged exhibition areas and of repairs of or necessary cleaning of rented items.

9. Payments – Breach of contract: Please refer to the terms of payment, reduction and cancellation policy and corresponding deadlines as given in the Industry Dossier and the Online Exhibition Application. The contract shall remain in full force and effect in case of merger or acquisition of the contracting company. The dimensions of floor space, booth measurements and rented items given are approximate. The Management Company reserves the right to change these dimensions in order to most efficiently use the available exhibition area and to adjust the booths to the blueprints of the exhibition hall. Furthermore, should an Exhibitor use more than the booked space in any form, including (but not limited to) booth structure, structural items, floor brandings, or other materials and/or brandings, the Exhibitor will be billed for the additional space and related items at the applicable rates and the balance shall be due immediately. Special requests regarding placement of the booths items will be considered. However, such requests do not constitute a condition of registration on the part of the Exhibitor. Furthermore, Management Company reserves the right to reduce the amount of floor space initially requested. Failure to comply with local authorities and international regulations may not be used as a ground to declare the contract void. Failure to comply with the Rules and Regulations will not expose the Management Company to any suits or demands by the Exhibitor/any third party. The Exhibitor bears the costs of all taxes, fees or official charges on the rental sum. A special fee is charged for decorating rented items in special material of the Exhibitor's choice. Also, Exhibitors must bear the cost of any special installations. In case of delayed payment, ten per cent (10%) interest per annum is charged. If a company wishes to renounce all claims to taking part in an exhibition after having contracted to do so, the company is nevertheless liable for the rental sum and for incidental expenses. In case of cancellation of the exhibition, the Management Company will return the part payments received less the sum equivalent to the costs which have arisen for the Management Company up to the time of cancellation; the registration fee will not be returned.

10. Place of Legislation: In all cases of litigation, it is agreed to by the Exhibitor that the competency of the duly authorised court in Vienna, Austria is recognised. Electively, the Management Company may choose to appeal to the competent court in whose jurisdiction the exhibitor falls. Austrian law is to be applied.

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Important Contacts

Mondial

Mondial GmbH & Co KG
Mondial Congress & Events

SPONSORSHIP & EXHIBITION MANAGEMENT

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TUESDAY, 16 DECEMBER 2025
Start of Sponsor online application

TUESDAY, 3 MARCH 2026
Start of Exhibitor online application

TUESDAY, 30 JUNE 2026
Early Booking Deadline

JUNE 07-10 2027
FELASA 2027
Cologne, Germany

MORE DETAILS TO COME ON THE FELASA WEBSITE
www.felasacongress.eu